



## 2019 Fee Waiver Policy

No one will be turned away due to inability to pay.

A client who is unable to pay for services may ask for a fee waiver for Thrive's fees. Please see our guidelines below.

A client may request a fee waiver for Thrive's fees (except the \$30 case processing fee) if his/her household income (includes all income from all adults contributing to the expenses of the household) is at or below 100% of the Federal Poverty Guidelines and he/she has less than \$2,000 in checking/savings/cash assets that belong to him/her or a spouse (after paying the all fees connected to the current case).

Family Size	Annual	Monthly	Weekly
1	\$12,490	\$1,041	\$240
2	\$16,910	\$1,409	\$325
3	\$21,330	\$1,778	\$410
4	\$25,750	\$2,146	\$495
5	\$30,170	\$2,514	\$580
6	\$34,590	\$2,883	\$665
7	\$39,010	\$3,251	\$750
8	\$43,430	\$3,619	\$835
Each Add'l	\$4,420	\$368	\$85
100% of the Federal Poverty Level Guidelines			

A client may also request a fee waiver if he/she receives a means tested local, state, or federal government benefit (such as food stamps, TANF, Medicaid, or Supplemental Social Income).

All fee waiver applicants must complete a Thrive Fee Waiver Form detailing their situation. In addition, applicants must submit documentation, which could include:

- Current pay stubs or other proof of income
- Current bank statement
- Most recent tax return
- Proof of current public benefits received
- Proof of extreme economic hardship

All fee waivers are determined by a member of Thrive's board of directors and an immigration staff member.

*Please note that if you receive a fee waiver from Thrive, you are still responsible for applicable fees from USCIS/NVC.*

*However, if appropriate and available, we will also help you complete a fee waiver request for these forms\*.*

Effective: 1/1/2019



## Immigration Program Fee Waiver Application

All clients are asked to pay Thrive's \$30 case processing fee. The following is a request for a waiver of Thrive's other immigration program fees. In cases of extreme hardship, we will also consider a fee waiver for the \$30 case processing fee.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Services requested: \_\_\_\_\_

Number of adults (18 and older) living in the household who share expenses together: \_\_\_\_\_

Number of youth (17 years old or younger) living in the household who share expenses together: \_\_\_\_\_

Total net income (after taxes) from any sources of all people who share expenses in the household: \_\_\_\_\_

Are there unusual circumstances causing financial difficulties to pay Thrive's immigration fees? \_\_\_\_\_

Attach proof of your income such as:

- Current pay stubs or other proof of income
- Current bank statement
- Most recent tax return
- Proof of current public benefits received
- Proof of extreme economic hardship

Please sign below to show that the above information is correct to the best of your knowledge. By signing, you also agree to notify the program if your household income increases.

\_\_\_\_\_  
Signature of client (or parent if client is a minor)

\_\_\_\_\_  
Printed name of client (or parent if client is a minor)

\_\_\_\_\_  
Date

*\*Please note that if you receive a fee waiver from Thrive, you are still responsible for applicable fees from USCIS/NVC. However, if appropriate and available, we will also help you complete a fee waiver request for these forms.\**